

<IMPLEMENTING AGENCY LETTERHEAD>

<Project Director Name, Address and Telephone Number>

Fact Sheet for Informed Consent by a Venue Informant

Who is conducting this study?

<Name of implementing agency> in collaboration with <collaborating organizations> is conducting a survey of people ages 18 and older to improve health programs in this area with funding from <name of funding sources>.

What is this study about?

The study is part of an outreach program to populations at risk of health problems such as infectious diseases—especially HIV/AIDS. This survey has been approved by <organizations providing ethical review>. We will ask you a few questions to get some information to develop and monitor HIV and AIDS programs. The knowledge obtained from the study will help identify where better programs are needed in this area.

Why is this study important?

The results will be used to improve HIV programs and improve people's access to services.

What will the survey cover?

If you participate in this study, we will ask you questions about this place. Some questions are related to sexual partnerships. None of the questions will be about your behavior specifically. The interview will last 15 to 30 minutes.

Can I refuse?

Participation is voluntary. You have the right to refuse to participate, or you can refuse to answer any question in the survey. If you change your mind about participating during the interview, you have the right to withdraw and end your participation at any time.

Who will have access to my survey answers?

Answers from your survey will not be shared outside the team working on this study. We will not ask or record your name or other information about your identity, so your responses will remain anonymous. The questionnaires will be kept in a locked cabinet. When describing the findings from the survey, we will use only summary information and never any information about you specifically.

What if I have questions?

The study is being conducted by <agency> in collaboration with <groups including official groups>. If you have any questions you can contact <project director principal investigator name and telephone number>. This study has been approved by <name of institutional review board>, which can be reached at <telephone number>.