

Level 1: Interview with a Community Informant

Form A: Interview Instructions

Interviewers carry these instructions at all times.

Record responses on Form A: Community Informant Response Sheet

FILL IN PRELIMINARY INFORMATION BEFORE RECRUITING AN INFORMANT:

- Interviewer number to identify who conducts the interview
- Community informant (CI) number (*for example, for the 2nd informant this interviewer recruits that day, write 2*)
- Date

INTRODUCTION TEXT:

Hello. My name is _____ and I am working with <Implementing Organization> on a study that will improve HIV prevention and treatment programs in this area. I would like to ask you some questions about where people go to meet new sexual partners around here and where people who inject drugs could be reached. This should take about 10 minutes. I will not ask for your name or any personal questions about you. I only want to ask about your knowledge about places in the community. I will give you this fact sheet that has more information, including a telephone number if you have any questions later.

CONFIRM ELIGIBILITY AND CONSENT

ASK:

1. *Are you willing to answer a few questions?*
2. *Are you at least 18 years of age?*

If the person is not willing or is younger than 18, stop the interview.

If the person is willing and 18 or older: Mark the tally sheet to indicate the type of informant you are interviewing and continue.

ASK THE COMMUNITY INFORMANT TO NAME UP TO 10 PLACES. FOR EACH PLACE NAMED, FILL IN A COMPLETE FORM A. ASK ALL OF THE QUESTIONS BELOW TO IDENTIFY PLACES AND PROBE FOR ADDITIONAL VENUES. FOR EACH VENUE NAMED, FILL IN ONE FORM A.

- *Could you tell me where people go to meet new sex partners in this area? This includes places where people who will have sex only one time meet, but also places where people may meet partners they will know for a long time.*
- *We are interested in public places, as well as events and Internet sites or social media apps.*
- *We are not interested in private homes.*
- *The places might be indoor locations where people socialize, such as bars, or outdoor places, such as parks and streets or outdoor places or events.*
- *What are the names of these places?*

PROBE FOR ADDITIONAL VENUES WHERE PEOPLE MEET NEW SEXUAL PARTNERS OR WHERE PEOPLE WHO INJECT DRUGS CAN BE REACHED:

- *Can you tell me about any other public places where women might look for men to pay them for sex? Or where men look for sex workers?*
- *Can you tell me about any other public places where men who have sex with men socialize?*
- *We are also interested in places where people who inject drugs can be reached. Can you tell me about public places where people who inject drugs socialize? We don't want to know where they get drugs or use drugs, only where they socialize.*
- *Can you tell me about events where people might go to meet a new sexual partner?*
- *Which websites, social media apps, or phone numbers do people use to meet sex partners?*

START WITH THE FIRST VENUE NAMED. ASK THE QUESTIONS BELOW FOR THE FIRST VENUE. THEN CONTINUE FOR EACH VENUE OR PLACE OR EVENT OR WEBSITE NAMED.

	QUESTIONS TO ASK INFORMANT	INSTRUCTIONS TO INTERVIEWER FILLING IN FORM
A	In which district is this venue located?	RECORD THE NAME OF THE DISTRICT
B		RECORD THE DISTRICT CODE.
C		INTERVIEWER LEAVE BLANK. SUPERVISOR FILLS IN LATER.
D	What is the name of the venue?	WRITE NAME OF VENUE HERE.
E	Are there additional names for the venues?	SOME PLACES ARE KNOWN BY DIFFERENT NAMES. WRITE THESE NAMES HERE.
F	Now I want to know how to find the venue.	IF VENUE IS LOCATED IN A PRIORITY PREVENTION AREA (PPA), WRITE THE NAME OF THE PPA HERE. IF IT IS NOT IN A PPA, WRITE "NONE."
G		IF VENUE IS LOCATED IN A PPA, WRITE PPA ID NUMBER HERE. IF IT IS NOT IN A PPA, WRITE "0."
H	In which subdistrict is the venue?	WRITE THE NAME OF THE SUBDISTRICT IN WHICH THE VENUE IS LOCATED.
I	What is the address or street of this place?	WRITE THE ADDRESS OR STREET NAME OF THE VENUE.

J	Is there anything else you can tell me that would help me find this place? What does it look like? What is it near?	WRITE ANY OTHER INFORMATION THAT MAY BE HELPFUL IN FINDING THE PLACE (FOR EXAMPLE, THE COLOR OF THE BUILDING), INCLUDING WHAT IT IS NEAR OR LANDMARKS.
K	What type of place is this?	CIRCLE ONE CODE TO INDICATE THE TYPE OF VENUE.
L	What days are typically the busiest at that place?	CIRCLE CODES TO INDICATE THE RESPONSES. LEAVE GRAY BOXES BLANK.
M	On that day / those days, what is the busiest time?	READ OPTIONS AND CIRCLE ONE OR MORE. LEAVE GRAY BOXES BLANK.
N	At that time on that day, how many people visit that place?	READ OPTIONS AND CIRCLE ONE. LEAVE GRAY BOXES BLANK.
O		INTERVIEWER LEAVE BLANK. SUPERVISOR FILLS IN LATER.
P	I want to know about people who visit that place. Do women who have sex for money visit this place?	CIRCLE ONE. LEAVE GRAY BOXES BLANK.
Q	Do people who inject drugs visit this place?	CIRCLE ONE. LEAVE GRAY BOXES BLANK.
R	Do men who have sex with men visit this place?	CIRCLE ONE. LEAVE GRAY BOXES BLANK.
S	Is this a place where female sex workers look for customers on the street?	CIRCLE ONE. LEAVE GRAY BOXES BLANK.
T	Do people have sex at this place?	CIRCLE ONE. LEAVE GRAY BOXES BLANK.
U	Do any women who work there live at the place?	CIRCLE ONE. LEAVE GRAY BOXES BLANK.
V		INTERVIEWER LEAVE BLANK.

FORM A: Community Informant (CI) Response Sheet

See Form A: Interview Instructions.

Do not administer without script.

Interviewers leave GRAY boxes blank. Data entry: Enter responses A–W in corresponding Excel columns.

Interviewer number:		A. District name:		A.			
CI number:		B. District number :		B.			
Date (DD/MM/YY): / /		C. Venue ID:		C.			
D. Venue name:		D.					
E. Additional names for this venue:		E.					
Venue Location	F. Priority prevention area (PPA):		F.				
	G. PPA ID number		G.				
	H. Subdistrict of venue:		H.				
	I. Address of venue:		I.				
	J. How to find venue/landmarks:		J.				
K. Type of venue CIRCLE one below		K.					
Venue with Alcohol or Beds Formal bar 1 Informal bar 2 Nightclub/disco 3 Truckstop 4 Brothel 5 Rest house/guesthouse 6 Hotel/motel 7 Massage parlor 8		Outdoor Venues Street 9 Beach 10 Field/bush 11 Park 12 Construction site 13 Port/harbor 14 Bus/taxi Stop 15 Market 16		Other Venues / Events Restaurant 17 School/campus 18 Shopping mall/shop 19 Public event 20 Special men-who-have-sex-with-men event 21 Other 22		Internet & Social Media Internet site 23 Social media app 24 Private (Excluded) Venues Telephone number 25 Private home/parties 26	
L. Busy Days CIRCLE up to three. Sunday 1 Monday 2 Tuesday 3 Wednesday 4 Thursday 5		M. Busiest Time Friday 6 Saturday 7 Month end 8 Every day 9		11 AM to 2 PM 1 2PM to 5 PM 2 5PM to 8 PM 3 8 PM to 11 PM 4 11PM to 2AM 5		N. Number at busy time CIRCLE one: <div style="text-align: right;"> < 30 1 30–100 2 101–200 3 > 200 people 4 </div>	
L Busy Days:		M Busy Times:		N. Busy Number:			
O. Number of CIs who named this venue			O.				
Do these people come to this venue?							
P. Women who have sex for money?		YES	NO	DK	P. Number yes:		
Q. People who inject drugs?		YES	NO	DK	Q. Number yes:		
R. Men who have sex with men?		YES	NO	DK	R. Number yes:		
S. Is this a place where female sex workers (FSW) solicit on the street?		YES	NO	DK	S. Number yes:		
T. Is there sex on-site?		YES	NO	DK	T. Number yes:		
U. Do female workers live on-site?		YES	NO	DK	U. Number yes:		
V. Feasibility	Feasible 1	Insufficient information 2	Inaccessible/too far 3	Not available 4	Internet/phone 5		